

CALL TO ORDER

Mayor Severino opened the meeting at 5:00 p.m.

Sunshine Law Announcement – “I would like to announce and have placed in the Minutes that adequate notice of this special meeting of the Union Township Committee has been provided in accordance with the “Open Public Meetings Act” by electronic mail to the Hunterdon Democrat and Courier News; and by posting such notice on the bulletin board in the Municipal Building and by filing a copy of the notice with the Township Clerk”.

FLAG SALUTE

ROLL CALL - Present: Matt Severino, Frank Mazza, Patricia Dziubek

Absent: Rob Haynes, William Bischoff

Others Present: J. Peter Jost, Esq., Attorney, Ella M. Ruta, Township Clerk.

PURPOSE OF THE MEETING:

- a. Appointment of an Interim Court Administrator for the Union Township Municipal Court.

Mayor Severino stated that the Committee is accepting a letter of resignation from Katherine Cupon from the position of the Township of Union Municipal Court Administrator effective January 31, 2010

Mrs. Dziubek motioned to accept Mrs. Cupon’s letter of resignation as of January 31, 2010. Mr. Mazza seconded the motion. Vote: Ayes –Mr. Severino, Mr. Mazza, Mrs. Dziubek. Motion carried.

The following resolution was introduced for adoption:

RESOLUTION #2010-28
Appointing Interim Municipal Court Administrator
for the Union Township Municipal Court

WHEREAS, Katherine V, Cupon, CMCA has resigned as Court Administrator of the Union Township Municipal Court effective January 31, 2010; and

WHEREAS, the Union Township Municipal Court is in need of an interim Court Administrator for the period February 1, 2010 to April 1, 2010, pending implementation of Phase III of the Interlocal Services Agreement between the Township of Union and the Township of Clinton regarding their municipal courts; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that Lynn Lorenz, CMCA, is hereby appointed as the Interim Municipal Court Administrator of the Union Township Municipal Court for the period February 1, 2010 to April 1, 2010, at a compensation of \$2,500 per month, and without benefits during such interim period; and

BE IT FURTHER RESOLVED that the Mayor; the Municipal Court liaison, the Municipal Clerk and the Municipal Attorney are hereby authorized to do all things necessary and execute all documents necessary to implement such interim appointment and to prepare for the implementation of Phase III of the Interlocal Services Agreement between Union Township and Clinton Township with respect to the sharing of facilities, personnel and resources by the Union Township and Clinton Township Municipal Courts; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mr. Mazza made a motion to adopt the above resolution. Mrs. Dziubek seconded. Vote – Ayes: Mr. Severino, Mr. Mazza, Mrs. Dziubek Motion Carried.

The following resolution was introduced for adoption:

**RESOLUTION #2010-29
Appointing Temporary Administrative Assistant
for the Union Township Municipal Court**

WHEREAS, Union Township Municipal Court is in need of temporary administrative assistance for the period February 1, 2010 through April 1, 2010, and Trish Wozniak is qualified to fill such position on a temporary basis; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that Trish Wozniak is hereby appointed as an administrative assistant of the Union Township Municipal Court for the period February 1, 2010 through April 1, 2010; and

BE IT FURTHER RESOLVED that Trish Wozniak shall receive a salary of \$18.00 per hour and shall work two days per week, not to exceed 14 hours per week, during such period of employment; and

BE IT FURTHER RESOLVED that the Mayor; the Municipal Court liaison, the Municipal Clerk and the Municipal Attorney are hereby authorized sign all documents and to do all things necessary to implement the temporary employment of Trish Wozniak and such additional temporary personnel as may be needed for the Union Township Municipal Court; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mrs. Dziubek made a motion to adopt the above resolution. Mr. Mazza seconded. Vote – Ayes: Mr. Severino, Mr. Mazza, Mrs. Dziubek Motion Carried.

PUBLIC COMMENTS - None

ADJOURNMENT – There being no further business to come before the Township Committee at this time, Mrs. Dziubek made a motion to adjourn. Mr. Mazza seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 5:06 p.m.

Respectfully submitted,

Ella Malecki Ruta, RMC
Municipal Clerk